

SECTION .0400 - APPLICATION

21 NCAC 65 .0401 APPLICATION PROCEDURES FOR LICENSED RECREATIONAL THERAPIST AND LICENSED RECREATIONAL THERAPY ASSISTANT

- (a) An applicant for licensure may request, in writing or on the Board's website, www.ncbrtl.org, an application package from the North Carolina Board of Recreational Therapy Licensure.
- (b) Applicants may submit an application form through the postal service or online at the Board website. All additional items required by this Rule shall be postmarked by the application deadline, the 15th of each month. Applicants making the deadline will be contacted for any missing items. Those received after the 15th shall be held for the next month's Board review.
- (c) All items shall be provided to constitute a full application package, including:
- (1) A head and shoulders color photograph of the applicant;
 - (2) The initial application for licensure fee as stated in Rule .0501 of this Chapter;
 - (3) Official transcripts from each college or university attended;
 - (4) Clinical Performance Appraisal and Summary Reference Form rating the applicant's internship signed by the agency supervisor as defined in Rule .0301 of this Chapter;
 - (5) A completed NCBRTL application including applicant contact information, and educational requirements as set forth in Rule .0301 and .0302 of this Chapter; and
 - (6) Proof of successful exam passage as defined in Rule.0301 of this Chapter.
- (d) The Board or staff designee shall review each application to determine an applicant's eligibility for licensure as a Recreational Therapist or a Recreational Therapy Assistant. The Board shall notify the applicant in writing if the applicant is ineligible for licensure.
- (e) The Board shall issue all licensees a licensure card and certificate bearing the current name of the licensee, and licensee number.
- (f) The Board shall send any notices to a licensee to the last known contact information.

History Note: Authority G.S. 90C-24(a)(3); 90C-27(a)(2), 90C-27(b)(2); 90C-32;
Temporary Adoption Eff. December 1, 2005;
Eff. January 1, 2007;
Amended Eff. March 1, 2016;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 21, 2018.